

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
KVEC ARMORY
SPECIAL MEETING**

THURSDAY

8:30 A.M.

JUNE 30, 2022

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz, and Commissioner Cory Wright.

Others in attendance: Jim Goeben, IT Director; Brian Carlson, Budget & Finance Manager; Kristine Foreman, HR Director; Pat Gigstead, Chief Probation Officer; Greg Zempel, Prosecutor; Miranda Paul, Admin Supervisor PAO; Elishia Harvill, Chief Administrator; Mike Hougardy, Assessor; Christy Garcia, Chief Administrator; Kylee Wuesthoff, Finance Officer; Codi Fortier, Admin Assistant; Jessica Miller, Administrative Assistant; Candie Leader, Administrative Supervisor; Kari Elkins, Office Administrator; Katrina Mankus, Juvenile Court Administrator; Sarah Keith, Superior Court Administrator; Diana MacKenzie, Upper Court Administrator; Karen Bowen, Clerk; Lisa Lawrence, Assistant Director; Liz Remeto, Finance Manager; Joshua Fredrickson, Engineer; Chris Whitsett, Inspector; Sharrie McPherson, Fiscal Analyst; Clay Myers, Sheriff; Mark Cook, Public Works Director; Chelsey Loeffers, Public Health Administrator; Katie Odiaga, Fiscal Analyst; Kady Porterfield, KVEC Director; Cori McKean, Office Administrator; Nick Henderson, Coroner; Steve Panattoni, Jail Superintendent; Jerry Pettit, Auditor; Andrea Morse, Office Assistant; Dan Carlson, CDS Director; Ben Kokjer, Chief Deputy; Amy Cziske, Treasurer; Dora Van Epps, Fiscal Analyst; Zack Dehaven, Fiscal Analyst; Don Pendersen, Maintenance Specialist.

SPECIAL MEETING

BUDGET RETREAT

COMMISSIONERS

At 8:30 a.m. Chairman Osiadacz opened a Special Meeting for the annual budget retreat and thanked everyone for attending this year.

Brian Carlson, Budget & Finance Director reviewed the Retreat Agenda, Statues, Code & Formalities for County Budgeting; Roles and Expectations for the Board, Other Elected Officials and Department Heads appointed by the Board. He reviewed the 2023 Process and Schedule as well as the number of meetings and duration of them for this Fall with Management Team/Families. He discussed mid-year budget revisions, process and purpose is. Director Carlson reviewed his goals for the County and his methods and then opened the floor to BoCC/Management Team feedback.

LUNCH BREAK - 11:30 am - 12:15 pm

APPROVED
7-19-22

Director Carlson resumed budget talks with the Management Team regarding Analysis, Summary, History, Trends, Forecasts, Inflation, and discussion around Management Requests and Board Direction.

Discussion regarding explicit initiative for Management Requests, and Board direction on Personnel, Union Contract Renewals, 2023 COLA Exempt and Non-Exempt applicability, as well as updates and discussion on Benefits and Health Insurance.

Wrapping up the day with roundtable discussion on Capital Improvements, Maintenance Priorities and ARPA.

The Board and Brian thanked everyone for attending.

The meeting was concluded at 2:00 p.m.

ADMINISTRATIVE SUPERVISOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman